EMPLOYMENT OPPORTUNITY

Case Manager

Scattered Site IV

Housing Programs

Position Summary

Provides intensive case management services to chronically homeless adults in housing.

Essential Duties and Responsibilities

- Fulfills SEARCH's mission and core values.
- Screens and assesses clients for eligibility according to grant and program requirements; enrolls eligible clients into program services.
- Provides intensive case management to chronically homeless adults using the Transtheoretical Model, Motivational Interviewing, and other evidence-based practices as appropriate.
- Builds network of referrals for supportive services for variety of needs related to exiting homelessness and actively coordinates referrals and care with other treatment and service providers in the community.
- Collaborates closely in team environment to coordinate care, provide social activities, and facilitate groups.
- Assists clients in obtaining mainstream benefits.
- Provides crisis services as appropriate to program clients.
- Maintains complete and accurate electronic records and paper files on each client served; follows agency standards for compliance and timeliness.
- Develops professional skills through participation in agency training and committees.
- Other related duties as assigned.

Qualifications

EDUCATION	• Master's Degree in Social Work or related field preferred. • State license a plus. • Bachelor's Degree in Psychology or related field acceptable.
EXPERIENCE	• 1-3 years' experience in case management and/or counseling serving homeless clients with serious mental illness ideal. • Experience with co-occurring substance use disorder helpful.
SKILLS	• Bilingual-Spanish is a plus.

SEARCH
HOMELESS SERVICES

Contact HR to apply today
HR@searchhomeless.org

SEARCH is an Equal Opportunity Employer and a Drug Free Workplace.